





Who will we share information with about your application?

We will not share information gathered during your application process with third parties, other than professional advisors such as legal as HR advisors.

Storing your information

It is very important that only people who need to use your information can see it. The school keeps your information safe by:

Storing paper documents in locked filing cabinets in a locked office

Electronic records are stored in the Schools Information Management Software which is located on a secure server

Any other electronic data is secured with encryption and passwords

Rights in relation to your personal data

All individuals have the right to request access to personal data that we hold about them. To make a request for access to their personal data, individuals should contact the school' Ž ¢ ú